**Reports To:** Batch Plant Manager

**Hours:** Monday – Friday / 8:00 p.m. – 5:00 p.m.

**SUMMARY**

The responsibility of this position is to assure the safe and timely manner delivery of concrete to the customers. This includes encouraging the customer to utilize value added ingredients such as fiber, retardant, color, or other additives. The timely return to the assigned batch plant for future loads is critical. Proper maintenance and care of the ready mix concrete trucks, completion of all paperwork, assisting with plant work, and maintaining good public relations with customers is needed.

**DUTIES**

* Drive truck in a safe manner to jobs arriving with desired slump
* Perform pre-trip safety inspection of truck in accordance with DOT regulations, including checking fluids such as oil and antifreeze, check lights, and report any maintenance issues to the mechanic before getting dispatched
* Operate drum with proper rotation speed in accordance with the concrete specifications and mixing instructions
* At the site, the driver must be able to maneuver the truck to the point of discharge safely if accessible
* Make adjustments to the slump upon customer request at job site as necessary with water or admixture. Ensure this is documented on the job ticket
* Complete paperwork with times, problems on job, and water added
* Ensure truck has full fuel tank at the end of the day
* Drivers are required to work Monday through Friday and Saturday from time to time
* Driver must climb a ladder on the back of the truck
* Driver must pull down the main chute on the truck and attach chute extensions at every job
* Driver must wash and clean their trucks with brushes and a hose

**JOB SPECIFIC REQUIREMENTS**

* Must have current medical card
* Understand DOT regulations
* Knowledge of the operation of the truck and trailers that the company uses in its daily operations
* Demonstrated ability to crawl under truck for inspection and greasing as required
* Demonstrated ability to lift hood, check oil and coolant levels and all other inspection functions daily
* Moderately strenuous work. Must be able to climb in and out of the truck many times a day
* Phone that can reach you at all times, day or night
* Driver must pull down the main chute on the truck and attach chute extensions at every job
* Driver must wash and clean their trucks with brushes and a hose
* Must maintain a satisfactory driving record in accordance with Federal and State Motor Carrier regulations and company policy
* Problem prevention/solving – able to proactively identify and solve problems and enlist the help of other as necessary

**Standard Requirements**

* Demonstrated commitment to safety as expressed in JMAC Energy Services corporate value *People First, Safety Always*
* Valid US issued driver’s license with a good driving record
* Ability to pass background and drug and alcohol tests
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Timely and regular attendance is an expectation of performance for all JMAC Energy Services employees. Employees will be held accountable for adhering to their workplace schedule.
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
* Ability to speak effectively, in English, to customers or employees of organization.
* Ability to work independently and in a group or team environment
* The employee must have the ability to lift and/or move more than 50 pounds
* Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
* Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
* While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
* Specific vision abilities required by this job include distance vision, peripheral vision, and depth perception.

**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Acknowledge Review of This  *(Employee’s Name - PRINT Name)*

Job Description.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_