**REPORTS TO:**  Project Foreman or Superintendent

**HOURS:**  Full Time

**ABOUT JMAC RESOURCES**

JMAC Resources is a heavy civil company specialized in providing services to the oil and gas development industry and operates in Western North Dakota, West Texas, and New Mexico. Typical projects include well pad sites, lease roads, well site maintenance work, flow lines, tank batteries, trenching, underground utilities such as for fresh water and production water, and water reservoirs. In business since the 1970’s, JMAC Resources is a market leader in safety performance, quality projects, and customer service.

**JOB SUMMARY**

The Heavy Equipment Operator operates heavy equipment to complete construction projects as designed, performing all operations using safety best methods and according to company policies. GPS tools may be used. The Heavy Equipment Operator will be part of a team working together toward completion of projects and tasks.

**DUTIES**

* Perform all operations using safety best methods, other operating best methods, and in compliance with JMAC Resources’ safety policies and practices or
* Operate various kinds of civil construction heavy equipment such as a dozer, scraper, excavator, backhoe, trenchers, etc.
* Complete assigned projects and tasks referring to projects plans and according to instructions from supervisor
* Read and interpret line and grade information
* Setup, read, and interpret GPS information for equipment equipped with GPS
* Work together as a team to complete tasks and projects
* Communicate job progress and questions/issues to supervisor and co-workers on a timely basis
* Perform daily maintenance requirements on equipment
* Promptly report all equipment issues to supervisor
* Interact with customers, landowners, the general public, and co-workers courteously and respectfully
* Utilize safety restraints and personal protective equipment (PPE)

**REQUIREMENTS**

**Job Specific Requirements**

* Minimum 1 year of experience in operating heavy equipment
* Possess working knowledge and skill regarding the operation of various pieces of earthmoving equipment
* Demonstrated understanding of safety and operating best methods for construction heavy equipment and civil construction projects
* Basic understanding of grade information from plans or grade stakes
* Basic understanding of soils as needed to complete tasks safety and effectively
* Ability to successfully pass CAT Heavy Equipment Operator training via computer based training method. The types of types of heavy equipment to be trained will be specified by the JMAC Resources hiring supervisor
* Previous experience in oil and gas construction service work desired but not required
* Physical ability to access and operate heavy equipment and to safely function in/around a construction worksite and kneel crouch, bend, and reach with hands/arms

**Standard Requirements**

* Demonstrated commitment to safety as expressed in JMAC Energy Services corporate value *People First, Safety Always*
* Valid US issued driver’s license with a good driving record
* Ability to pass background and drug and alcohol tests
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Timely and regular attendance is an expectation of performance for all JMAC Energy Services employees. Employees will be held accountable for adhering to their workplace schedule.
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
* Ability to speak effectively, in English, to customers or employees of organization.
* Ability to work independently and in a group or team environment
* The employee must have the ability to lift and/or move more than 50 pounds
* Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
* Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
* While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
* Specific vision abilities required by this job include distance vision, peripheral vision, and depth perception.

**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Acknowledge Review of This  *(Employee’s Name - PRINT Name)*

Job Description.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_