**Reports To:** Shop Manager

**Hours:** Monday – Friday / 8:00 p.m. – 5:00 p.m.

**SUMMARY**

Successful candidate must be mechanically inclined and familiar with the equipment and process used in the production of Ready Mix concrete, sand and gravel.

**DUTIES**

* *Work in accordance with JMAC Resources* ***People First, Safety Always*** *company value.*
* Cutting and joining metal parts for fabricating or repairing vehicle equipment, tools and various other articles, applying tools like mig-welder, plasma cutter, arc welder, chop saw, oxyacetylene torch etc.
* Trouble shoot Mechanic/system failures
* Timely repairs to equipment as necessary to maintain production as well as equipment efficiency and safety
* Maintaining a record of all the work completed so as to facilitate the accounting activities.
* Maintaining routine inventory supplies that are used for operating the welding unit via inspection of stocks and ordering fresh stock as and when required.

**REQUIREMENTS**

* Valid drivers’ license and clean driving record
* Knowledge of safety precautions related to occupational hazards, procedures and practices of the trade.
* Basic knowledge of conveyor maintenance, operations, and repairs
* Basic knowledge of pneumatics
* Basic knowledge of hydraulics, including water pumps and plumbing
* Basic knowledge of plant electrical/control wiring
* Skilled in identifying the proper power and hand tools in the safest possible manner and various equipments.
* Basic computer skills preferred

**STANDARD REQUIREMENTS**

* Demonstrated commitment to safety as expressed in JMAC Energy Services corporate value *People First, Safety Always*
* Valid US issued driver’s license with a good driving record
* Ability to pass background and drug and alcohol tests
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Timely and regular attendance is an expectation of performance for all JMAC Energy Services employees. Employees will be held accountable for adhering to their workplace schedule.
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
* Ability to speak effectively, in English, to customers or employees of organization.
* Ability to work independently and in a group or team environment
* The employee must have the ability to lift and/or move more than 50 pounds
* Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
* Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
* While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
* Specific vision abilities required by this job include distance vision, peripheral vision, and depth perception.

**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Acknowledge Review of This  *(Employee’s Name - PRINT Name)*

Job Description.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_