**Reports To:** Shop Manager

**Hours:** 40+ hours per week

**SUMMARY**

The Ready Mix Truck/Equipment Mechanic is responsible for performing the required repairs on the construction fleet of trucks and trailers, which includes belly dumps, lowboys, pups and various pieces of earthmoving equipment.

**DUTIES**

* Operate the Mechanic’s service Truck in a safe and productive manner
* Trouble shoot electrical problems
* Perform DOT inspections
* Troubleshoot air system problems on tractors and trailers
* Identify improper alignments on trucks
* Matching up tires on trucks and trailers
* Basic repairs on trucks and trailers
* Change/Replace wear items on equipment
* Perform the required preventative maintenance schedule on heavy equipment and trucks
* Ensure that each piece of equipment is properly serviced and ready to be placed back into production at the start of the next shift
* Read and interpret equipment’s maintenance manual
* Follow directions from immediate supervisor
* Work together as a team to complete the task

**REQUIREMENTS**

* Must own tools to perform the required tasks
* Valid US Issued Class A or B Driver’s License with clean driving record
* 5 years’ experience preferred but not required
* Must have excellent written and oral communication skills
* Have the ability to schedule and coordinate work efficiently
* Must be able to work independently with limited supervision
* Knowledge of the operation of trucks and trailers

**STANDARD REQUIREMENTS**

* Demonstrated commitment to safety as expressed in JMAC Energy Services corporate value *People First, Safety Always*
* Ability to pass background and drug and alcohol tests
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Timely and regular attendance is an expectation of performance for all JMAC Energy Services employees. Employees will be held accountable for adhering to their workplace schedule.
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
* Ability to speak effectively, in English, to customers or employees of organization.
* Ability to work independently and in a group
* The employee must have the ability to lift and/or move more than 75 pounds
* Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
* Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
* While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
* Specific vision abilities required by this job include distance vision, peripheral vision, and depth perception.

**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Acknowledge Review of This  *(Employee’s Name - PRINT Name)*

Job Description.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_