**Reports To:** Trucking Manager

**Hours:**  Full Time

**SUMMARY**

Commercial Licensed Driver (CDL) Driver must have a basic working knowledge of construction projects and must have a full understanding of the operations of the trucks and trailers he/she is assigned to.

**DUTIES**

* Adhere to the company’s safety and health policy while following all safety regulations and precautions
* Operate the equipment in a safe and productive manner, always wearing the safety belt
* Adhere to DOT regulations
* Receive and follow directions from immediate supervisor in a professional manner
* Perform the daily maintenance requirements on the equipment as required/requested (i.e. greasing, small repairs, etc.)
* Work together as a team to complete the task
* Be prepared for all weather conditions (proper clothing, gloves, etc.)
* Perform pre-trip and post-trip inspections, filling out forms daily and submitting them to the dispatcher
* Strive to avoid situations where the truck may get stuck or damaged
* Keep the inside of the truck clean
* Load truck with loader as required
* Modify speeds and driving in accordance with weather and road conditions
* Drive truck to jobs and successfully completes customer requests in a professional and timely manner
* Accurately complete work tickets with correct job numbers, lease names, load times, unload times, miles traveled, drive time, wait time, material quantities, and other information as required
* Complete daily logs and submit them to the dispatcher each day
* Turn in fuel tickets and load tickets daily
* Report maintenance problems with each use until fixed

**REQUIREMENTS**

* Demonstrated commitment to safety as expressed in JMAC Resources corporate value *People First, Safety Always*
* 2 year experience working as a Class A Truck Driver
* Valid US Issued Commercial Driver’s License
* Understand DOT regulations
* Clean driving record
* Medical Card
* Drug and Alcohol free
* Knowledge of the operation of the truck and trailers (belly dumps, side dumps and pup) that the company uses in its daily operations
* Physical ability lift and carry 50 pounds
* Phone that can reach you at all times, day or night
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Ability to crawl under truck for inspection and greasing as required
* Ability to clean material out from box or trailer with shovel
* Ability to lift hood, check oil and coolant levels and all other inspection functions daily
* Physically able to climb up and down loaders and other equipment in use at our pits

**Standard Requirements**

* Demonstrated commitment to safety as expressed in JMAC Energy Services corporate value *People First, Safety Always*
* Valid US issued driver’s license with a good driving record
* Ability to pass background and drug and alcohol tests
* Availability to work long hours, including nights, weekends, and holidays as required
* Ability to work safely in all types of weather
* Timely and regular attendance is an expectation of performance for all JMAC Energy Services employees. Employees will be held accountable for adhering to their workplace schedule.
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
* Ability to speak effectively, in English, to customers or employees of organization.
* Ability to work independently and in a group or team environment
* The employee must have the ability to lift and/or move more than 50 pounds
* Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
* Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
* While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
* Specific vision abilities required by this job include distance vision, peripheral vision, and depth perception.

**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Acknowledge Review of This  *(Employee’s Name - PRINT Name)*

Job Description.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_